

## Become a Collections Project Volunteer

*18-month project*

Get up close to our archives and behind-the-scenes access to our object stores! We are looking for enthusiastic volunteers to support our Curatorial Team in documenting and caring for our internationally significant collections.



### About the River & Rowing Museum

The River & Rowing Museum inspires escape and exploration, telling the many stories of the River Thames and celebrating the wildlife that calls it home. Beyond its beautiful riverside location in Henley on Thames and award-winning building, the Museum's doors open onto art, history, conservation, and the international sport of rowing.

The Museum cares for over 25,000 objects, including items of national and international significance, covering the themes of; the international sport of rowing, Henley on Thames, the River Thames, the classic children's book *The Wind in the Willows*, and the Modern British artist John Piper. Highlights include: the boat Sir Steve Redgrave won his fifth consecutive gold medal in at the Sydney Olympic Games in 2000; John Piper's 'String Solo', 1934; a 12th century log boat; a gold coin hoard dating to the Iron Age; and Jan Siberechts' 1698 oil painting, 'Henley from the Wargrave Road'.

Find out more at [rrm.co.uk](http://rrm.co.uk)

### What you will be doing:

Your main role will be to carry out audits and inventories of objects in the Museum's collections, checking that we have the essential and accurate information about objects in our care, they are located where they should be and they are correctly numbered. You will then record this information in our Vernon Collections Management System and on Microsoft Excel.

You will also have the opportunity to:

- Assist with organising our object stores, helping us to create space for objects in our collections.
- Document collections in Excel and Vernon CMS collections database.
- Occasionally carry out other activities that contribute to the aims of the Project, including blog writing posts and assisting with hands-on tasks such as marking objects.

### River & Rowing Museum Foundation

Mill Meadows Henley on Thames RG9 1BF T 01491 415600 [rrm.co.uk](http://rrm.co.uk)

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## Training and equipment:

Training and equipment will be provided. Volunteers will work at a safe distance from other volunteers and staff and may be required to provide face coverings in line with our Covid-19 procedures.

## This would be a great opportunity for someone who...

- Has a keen attention to detail and is well-organised.
- Enjoys using a computer.
- Enjoys being part of a team.
- Is interested in museum collections and working behind-the-scenes with a wide range of objects.
- Is looking to gain experience of the heritage and culture sector.

Our great volunteer benefits can be found on our website: [www.rrm.co.uk/about/volunteers/](http://www.rrm.co.uk/about/volunteers/)

## Required hours:

- Sessions will last for 3 hours and will take place on weekday mornings and afternoons.
- Volunteers will work in groups of a maximum of 5 people, plus the Collections Project Curator.
- The Collections Project will run for 18 months with the opportunity for long-term or short-term volunteering on a regular or ad hoc basis.

## Travelling to us:

The Museum is accessible by train, bus and car. Volunteers can use the Museum's car park during their sessions. Volunteers are eligible to claim travel expenses to and from their volunteering sessions.

## How to get involved:

Download and complete the **Enquiry Form** from [www.rrm.co.uk](http://www.rrm.co.uk). Email your completed form to Juliet Harris, Volunteer Co-ordinator, at [volunteering@rrm.co.uk](mailto:volunteering@rrm.co.uk) or send it to **Volunteering, The River & Rowing Museum, Mill Meadows, Henley-on-Thames, Oxon, RG9 1BF**.

If you have any questions regarding volunteering with us please email [volunteering@rrm.co.uk](mailto:volunteering@rrm.co.uk) or call **01491 415 600**.

**We look forward to hearing from you.**

## Covid-19

The River & Rowing Museum has achieved the Visit England *Good to Go Mark* ensuring we are a Covid-19 secure environment. Volunteers will be provided with appropriate training.

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